### Narnu Farm: Potential Hazards and Risk Mitigation

<table>
<thead>
<tr>
<th>Risk / Hazard</th>
<th>Rating</th>
<th>Summary Risk Mitigation Strategy</th>
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<tbody>
<tr>
<td>Guest Safety</td>
<td>Medium</td>
<td></td>
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</table>
| Injury to a guest whilst Horse Riding | M1 | • Helmets are maintained to Australian Standard and less than 5 years old  
• Well maintained equipment and tack, checked daily  
• Quiet, well trained horses  
• High staff/rider ratio providing supervision and instruction  
• Well trained staff with First Aid Certificates  
• Qualified Horse Riding instructor supervision  
• Horse riding covered by insurance  
• First Aid kit maintained  
• Safe facilities |
| Injury to guests whilst on a truck ride or other activities | M2 | • Sides and seats on truck at recommended height  
• Staff member/teacher supervises guests in the back of truck  
• Safety talk given and a slow speed maintained  
• Close attention paid to guest safety by staff  
• Hand ploughing: well trained quiet horse  
• Appropriate Barriers and safety instructions given  
• Blacksmithing: Barrier to keep children back from forge  
• Safety instructions given  
• Animal Feeding: Quiet friendly farm animals  
• Instructions given on handling animals correctly  
• Supervision  
• After all activities guests are encouraged to wash their hands |
| Play Equipment | M3 | • Swings checked regularly and maintained  
• Soft fall (woodchips) re-filled every 3 months  
• Fort checked regularly |
| Out-of-Bounds Areas: guest safety | M4 | • Out of Bounds Areas sign posted and marked in Guest Compendium  
• Induction talk at beginning of camps/large groups  
• Advised not to climb on old farm equipment  
• Keep off signs on old wagons  
• Staff trained for observation of breeches |
| Traffic and vehicles | M5 | • Speed limit signs clearly visible throughout farm roads |
| Fire on the premises | M6 | - Monitored Fire Alarm System in Bunkhouse and Smoke Alarms in Cottages: fully maintained  
- Extinguishers provided and access to fire hose reel  
- Fire plan in place with Emergency Assembly Points  
- Non-smoking policy in rooms  
- Maintain our own water truck for fire fighting  
- Bushfire Action Plan |
|----------------------|----|---|
| Child abuse by staff | M7 | - Police checks of all staff  
- Catholic Police Checks of all staff  
- Child Protection Policy in place  
- Policies and procedures for behaviour with children |
| Electrical Safety    | M8 | - Safety switches fitted in Bunkhouse and cottages  
- All electrical equipment regularly checked and tagged |
| Food Safety          | M1 | - Implement Food Safety Plan  
- Train staff on site and on external courses  
- Compliant food storage  
- Policies and procedures for receipt, handling and serving food  
- Fresh food from reputable sources  
- Regular Council Health Officer inspections  
- Appropriate cleaning processes  
- Automatic Dishwasher  
- Special dietary requirements for school children identified early on the booking forms and necessary safety precautions are taken |
The above map is an overview of the main farm area excluding some of the outlying paddocks.

- **Areas shaded in red** denote restricted access areas
- **Areas shaded in purple** denote supervised access areas
- **Areas shaded in green** denote public access areas